

How to Register as a BSA STEM - Nova Counselor:

- **New Counselors** (complete steps 1 to 5)
 - **Annual renewal for Existing “Nova Counselors”**, with no lapse in registration, only need to submit the “Information Form” (step 2 below) for updates and also be current with all training to prevent from being placed on the “inactive” Scoutbook list or being dropped.
- 1) Register as a Nova Counselor (district position, no fee) using the **BSA Adult Application**, available here: <https://filestore.scouting.org/filestore/pdf/524-501.pdf>
 - Use position code “58” and “Nova Counselor” for position title.
 - On page 9, complete “**Additional Disclosures & Background Check Authorization.**”
 - This form does NOT need to be signed by a unit leader or COR, only by the applicant.
 - 2) There currently is no official Nova Counselor information form so please complete the Supernova Mentor **Information Form** instead for “Nova Counselors” using the form available here: https://filestore.scouting.org/filestore/stem/pdf/514-017_WB.pdf
 - Please provide a short (one line) justification to show why you are qualified.
 - The Council strongly encourages Scouters to agree to counsel “all” Scouts, not just within their own unit. Choosing “all”, allows Counselors to be visible on “Scoutbook”
 - You may also use this form to drop (“D”) Nova Awards or if you no longer wish to serve.
 - 3) Complete and remain current with BSA **Youth Protection Training (YPT)**. This training may be completed online at <https://my.scouting.org/>. For more information about YPT, please visit: <https://www.scouting.org/training/youth-protection/>
 - Scouters need to retake YPT after every 12 months per District policy.
 - 4) Complete the **Online STEM Nova Counselor Training or in-person Classroom training**. This training may be completed online at <https://my.scouting.org/>
 - Log in, click (Menu > My Training > Expanded Learning > STEM Nova Counselors & Mentors)
 - Provide a copy of completion certificate, either from online or in-person class.
 - Scouters who have complete all the modules of an older online version of the training class do NOT need to retake the new version, as the older versions never expire.
 - 5) **Submit your complete paperwork** to El Camino Real District, Merit Badge Dean (Oscar Huerta) via email at oscar1h@yahoo.com or drop it off with any District Roundtable leader.