

Boy Scouts of America
El Camino Real District
Eagle Project Review Checklist

1. Project proposal

- a. Allows the Scout to plan and develop the project.
- b. The Scout will be able to demonstrate leadership.
- c. The project is helpful to the community
- d. The project benefits an organization other than Boy Scouts
- e. The project is not routine maintenance.
- f. The project is sufficient to have a meaningful impact on the community.
- g. The project is not a fundraiser.
- h. The project planning is sufficient.

2. Signatures

- a. Candidate
- b. Unit leader
- c. Committee Chair
- d. Beneficiary

3. Cost of the project

- a. Is the projected list of costs sufficient to determine the approximate cost of the project?
- b. Has food and refreshments been incorporated into the costs?
- c. Is a fundraising application required? (Cost exceeds \$500 and the Scout will fundraise)

4. Safety

- a. Are the safety issues adequately covered?
- b. Has the written safety talk covered the safety issues for the project?
- c. Does the project need a separate Covid-19 safety document for Council approval?
- d. If power tools are to be used, has the Scout addressed who can use these tools?

5. Other issues

- a. Are there any local ordinances which need to be complied with for the project?
- b. Does the project need any person with a specialized skill and has that person been identified?
- c. Does the proposal need pictures to help describe the project?

6. BSA documents

- a. Project workbook
- b. Project Plan
- c. Fundraising application (if applicable)